

Client: Brown

Project Address: 167 Hickory Way, Spokane, WA

Draw 1:	Roof, siding, gutters, soffits	
Detail:	Demo, Replace	
	Demo 2 layers, replace shingles	\$7,000.00
	Repair siding, add deco siding	\$2,000.00
	Add gutters	\$1,800.00
	Replace soffits	\$1,000.00
	<b><u>DRAW TOTAL</u></b>	<b><u>\$11,800.00</u></b>

Draw 2:	Doors and Paint	
Detail:	Replacement doors, prep for painting, and painting	
	All Doors – Measured, Purchased, Hung and finished	\$1,375.00
	Garage Door Motor- Purchased and installed	\$ 225.00
	Remove Popcorn ceiling, clean walls, prep for paint	\$ 901.00
	Painting interior/exterior doors, trim	\$1,153.50
	Paint interior ceiling	\$2,000.00
	Rescreen back porch and seal porch roof	\$ 500.00
	<b><u>DRAW TOTAL</u></b>	<b><u>\$6,154.50</u></b>

Draw 3:	Flooring	
Details:	Carpet and tile Purchase, prep and install	
	Kitchen wall removed (verified as nonstructural)	\$ 500.00
	All flooring tile, grout, leveler, spacers – prep and installed	\$2,793.00
	Carpet, padding, tack strips, threshold – prep and installed	\$ 889.20
	<b><u>DRAW TOTAL</u></b>	<b><u>\$4,182.20</u></b>

Draw 4:	Kitchen	
Details:	Kitchen Cabinets, Countertop, Appliances and baseboard	
	Kitchen Cabinets – Demo, Measured, ordered, installed	\$3,500.00
	Kitchen Countertop – Measured, ordered, installed	\$3,000.00
	Appliances – Fridge, stove, microwave, dishwasher – P & I	\$4,500.00
	Sink, faucet, range hood, grease trap, sealant, purchased & installed	\$ 700.00
	Baseboard – Measured, purchased and installed throughout house	\$ 536.25

**DRAW TOTAL** \$12,236.00

Draw 5: Full Bathroom Setup  
Details: Vanities, Toilet, Tub, Shower

Vanities,	\$ 900.00
Toilets, Tub, Shower	\$1,600.00
Shower head, faucets, mirrors, drains,	\$ 520.00
Ceiling Fan, accessories	\$ 500.00
<b>DRAW TOTAL</b>	<b><u>\$3,500.00</u></b>

Draw 6: Landscape  
Details: Cutting trees, mowing, planting, fix fence

Cutting 2 trees	\$1,000.00
Mowing grass and weeds	\$ 250.00
Planting flowers	\$ 250.00
Fixing fence	\$ 320.00
<b>DRAW TOTAL</b>	<b><u>\$1,820.00</u></b>

Draw 7: Contingency  
Details: Project Safety Net

In case something goes wrong or product prices increase	\$2,000.00
<b>DRAW TOTAL</b>	<b><u>\$2,000.00</u></b>

**TOTAL REHAB BUDGET** \$41,692.70

Terms: Initial 20% deposit required with progress payments with each draw for the remaining balance. Cost of Labor and Material is included in bid. Owner is responsible for the security of premises when work is completed.

*Roger Williams 509-773-8878*

\_\_\_\_\_  
General Contractor/Supervisor Signature

Print name: \_\_\_\_\_

What is needed on a bid/scope of work.

1. Bid must be from a 3<sup>rd</sup> Party licensed and bonded contractor. (will need copies of paperwork)
2. Must be on Company letter head
  - a. Must have Contractors Business Name
  - b. Must have General Contractor or Supervisor's Name
  - c. Address
  - d. Phone Number
3. Must have Clients Name on bid/esteament
4. Must have Clients Property Address on bid/esteament
5. Must include the words bid or estimate and must include the cost of the Labor and Materials
6. Must have a detailed explanation per line item of the scope of work. It must include the **total cost of that line item next to line item for the entire project.** (not by room or piece) The SOW should contain any milestones, reports, deliverables, and end products that are expected to be provided by the performing party. The SOW should also contain a timeline for all deliverables. Cannot have discount on bid or they must figure the discount out on each item.
7. Terms of the contract – What is required **upfront** to get project started – per draw – final payment
8. Must be signed by the contractor
9. How many draws will be needed total for project?
10. If you have issues with contractor, please let us know asap. If you change contractors make sure they give a new bid within the scope of the previous bottom line total and with the same line items being completed.
11. Highly recommended that your contractor has their own contingency for over-runs or miscellaneous repairs
12. **Make sure you have set aside money to start your project. Most contractors require 20%. Remember this is a reimbursement program**